



Application for Employment

Date _____ Position applying for _____ How Did You Hear of This Job? _____

Name _____

Phone _____ Email _____

Address _____ City _____ State _____ Zip _____

Employment Availability

Date available to begin work: _____ Full Time (30-40 hr): _____ Part Time (under 30 hr): _____

List hours you are available to work (please specify by day):

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FROM							
TO							

Employment History

Have you ever been employed at the Community Food Co-op in the past? _____ If yes, what year/s? _____

List your employment record in chronological order, beginning with your current or most recent employer.

Company Name & Address: _____

Dates of employment: _____ Salary _____ Supervisor Name & Contact # _____

Job Title: _____ Reason for Leaving: _____

Duties and Responsibilities: _____

Company Name & Address: _____

Dates of employment: _____ Salary _____ Supervisor Name & Contact # _____

Job Title: _____ Reason for Leaving: _____

Duties and Responsibilities: _____

Company Name & Address: _____

Dates of employment: _____ Salary _____ Supervisor Name & Contact # _____

Job Title: _____ Reason for Leaving: _____

Duties and Responsibilities: _____

Education

School	City, State	Dates Attended	Degree(s) Earned / Area of Study

Personal References

<u>Name</u>	<u>Relationship</u>	<u>Phone #</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

General

Do you have any physical limitations that would prevent you from lifting and moving 50 lbs throughout the day? _____

How long could you foresee yourself working at the Co-op? _____

Why do you want to work at the Co-op and what attracts you to this particular job? _____

What is the extent of your knowledge and/or experience with the Co-op and the products we sell? _____

Describe the way you feel you would interact with customers: _____

Describe any experience you have working in multicultural environments: _____

Please list all languages you are fluent in: _____

Is there anything else you'd like to add about yourself? _____

I voluntarily and knowingly authorize any former employer, to release to the co-op any and all information concerning my employment, experience and qualifications and/or suitability for employment except that which would indicate age, race, sex, religion or natural origin. Further, I release all these parties from liability for any damage, except that resulting from misrepresentation which might result from furnishing this information. I certify everything on this application is true, correct and complete without misrepresentations or omissions of any kind whatsoever. I understand that any misleading or incorrect statements may render this application void, and if employed, may be cause for immediate termination. I further understand that employment is on an "at-will" basis and employment is not guaranteed for any term, and may be terminated by the co-op or myself for any reason, at any time, with or without notice, so long as there is no violation of applicable law. I understand that this application is not and is not intended to be a contract of employment. If hired, I can provide evidence on my right to work in the United States.

Signature _____ **Date** _____