**Member-Owner Advocacy Request Form**

In our 10-year Strategic Plan, the Community Food Co-op set a goal for *Stewardship and Advocacy*, as follows: **Energize our member-owners to support positive change around core issues that affect the Co-op and the community’s future.** As a member-owner of the Community Food Co-op, we welcome your creativity and initiative to help us meet that goal. To ensure that we can respond effectively, we invite you to use the following Advocacy Request Form.

**TIPS:**

* Please submit requests, suggestions, or concerns to [jeanr@communityfood.coop](mailto:jeanr@communityfood.coop) at least **two weeks** prior to meetings. This allows us enough time to fully consider your request.
  + The Member Affairs Committee meets on thelastWednesday of the month at 5:30 pm (no meeting in July).
  + The Board of Directors meets on the second Wednesday of the month at 7 pm (no meeting in November, May, or July).
* Please be as specific as possible when describing your request and what you are asking of the Co-op.
* Meeting agendas are largely pre-determined to assure that the Co-op is meeting its obligations and policies. This may delay a topic’s addition to the agenda. The more lead time you can allow the better.
* Directors represent a large membership with many diverse views and needs. Consider the complexity of your request and allow as much time as possible for the Board and staff to make a well-informed decision. Approval is by consensus.
* Decisions will be made through the lens of the [Board’s policies](https://communityfood.coop/join-us/board-of-directors/); the [Co-op’s mission, vision, values](https://communityfood.coop/newsroom/vision-mission-and-values/); and the [strategic plan](https://communityfood.coop/newsroom/strategic-plan/). The Member Affairs Committee will review your request and make recommendations to the Co-op Board of Directors or Operations depending on the focus of the request.

**FOR DONATION REQUESTS:** Please contact Kevin Murphy at [kevinm@communityfood.coop](mailto:kevinm@communityfood.coop) and fill out the community support request form from the website: [communityfood.coop](https://communityfood.coop/community-giving/donations-sponsorships/).

**Our Vision**: A just and livable world with cooperatively owned enterprise as a cornerstone of a sustainable economy.

**Our Mission**: Consumer-owned grocery stores serving our community with quality products and honest information.

**Our Strategic Plan Goals:**

1. **Economic Resilience—**Build on our core competencies as natural-food grocers and extend the reach of our cooperative business.
2. **Local Food System Development—**Collaborate in the development of a vibrant local and regional food production and distribution system.
3. **Community Engagement—**Engage with the community to build strategic partnerships and effectively tell our story.
4. **Healthy Food Access—**Embrace the diversity of our community and take the initiative to make high-quality, nutritious, culturally appropriate, and affordable food more accessible to all.
5. **Exemplary Workplace—**Cultivate a work environment that generates staff engagement and models excellent employment practices.
6. **Stewardship & Advocacy—**Energize our member-owners to support positive change around core issues that affect the Co-op and the community’s future.

**Member-Owner Advocacy Request Form**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organization (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Member #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1. If there is an important deadline for your request, please indicate here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

month/day/year

**2. What kind of advocacy are you proposing?**

* Endorsement
* Policy
* Boycott
* Program
* Event

**1. Describe your request/proposal and how it aligns with the Co-op’s mission, vision, values and Strategic Plan. Attach links, documents, or background information if pertinent.**

**2. Who is currently involved? Please list all groups, if applicable.**

**3. What are the timelines or deadlines that we should be aware of?**