

**Board of Directors Meeting Minutes  
November 8, 2023 at 6:00 pm (In-person)**

**Present:** Laura Weiss, Randy Rydel, RJ Halloran, Margaret Gerard, Heidi Beierle, Diane Krapf, Tony Vernon, Joseph Correa, Jon Edholm

**Facilitator:** Holly O’Neil **Administrator:** Annabelle Rosborough

Topic	Key points	Outcome
Welcome, check-in, agenda review		--
Consent Agenda: <ul style="list-style-type: none"> <li>• 9/28 Finance Minutes</li> <li>• 10/16 Board Minutes</li> <li>• 10/24 BDC Minutes</li> <li>• 10/25 Finance Minutes</li> <li>• 10/25 MAC Minutes</li> <li>• Key Indicators for October</li> <li>• B1.1-B1.12 Monitoring Report</li> <li>• P1.4-P1.6 Member Linkage Monitoring Report</li> <li>• P4.3-P4.3.10 Member Affairs Monitoring Report</li> </ul>	<ul style="list-style-type: none"> <li>• Facilitator asked if everyone had read the packet.</li> <li>• Facilitator confirmed there were no questions or concerns about the consent agenda items.</li> </ul>	Approved by Consensus.
Board Chair Report	<ul style="list-style-type: none"> <li>• Board Retreat confirmed for January 6. The new GM and the management team will attend.</li> <li>• Shopper Survey closes November 10. The Board was encouraged to do outreach to their networks and to identify contacts for the upcoming strategic planning focus groups.</li> <li>• Jon Steinman reached out as he will be in the area. The Board was asked if there was interest in having him talk to the staff or Board. There was a preference to wait until the new GM was on board.</li> </ul>	
Downtown Store Remodel	<ul style="list-style-type: none"> <li>• We have engaged NCG for feedback on the remodel and questions regarding the lease. RNC Architects are working on internal drawings for the store.</li> <li>• We need to wait until after the holidays to make any decisions.</li> <li>• The landlord has been informed about possible changes and are supportive.</li> </ul>	
2024 DRAFT Budget and Business Plan	<ul style="list-style-type: none"> <li>• The Board reviewed the 2024 Draft Budget and Business Plan.</li> <li>• With the minimum wage proposal passing, the budget will adjust.</li> <li>• Operations is looking at ways to create more efficiency across locations to improve productivity.</li> <li>• We are examining our product selections to see if we should make adjustments for family shoppers and other identified core shoppers.</li> <li>• There is an opportunity to use NCG more.</li> </ul>	
Executive Session: GM Compensation	<ul style="list-style-type: none"> <li>• The Board adjourned into Executive Session to discuss compensation for the new GM.</li> </ul>	

BDC Report	<ul style="list-style-type: none"> <li>• The Board recruitment website will launch shortly. Board members were asked to start identifying potential Board candidates.</li> <li>• The Board Admin. will email out the Board recruitment documents to the directors.</li> </ul>	
Annual Meeting Topic and Speaker Brainstorm	<ul style="list-style-type: none"> <li>• Due to timing, the Annual Meeting Topic and Speaker Brainstorm will be pushed to December.</li> </ul>	
Closing & Evaluation		--
Adjourn	Meeting adjourned at 8:00 pm.	

*These minutes have been approved by the Board of Directors.*