**Member-Owner Advocacy Request Form**

In our 5-year Strategic Plan, Community Food Co-op set a goal for *Sustainable Community*, with a strategy around advocacy as follows: **Identify and highlight advocacy opportunities for the membership around issues such as climate change that affect the Co-op business, healthy food access, and local agriculture.** As a member-owner of Community Food Co-op, we welcome your creativity and initiative to help us meet that goal. To ensure that we can respond effectively, we invite you to use the following Request Form.

**TIPS:**

* Please submit requests, suggestions, or concerns to boardofdirectors@communityfood.coop at least **two weeks** prior to meetings. This allows us enough time to fully consider your request.
  + The Member Affairs Committee typically meets on thelastWednesday of the month at 5:30 p.m.
  + The Board of Directors meets on the second Wednesday of the month at 6 p.m. (no meeting in July).
* Please be as specific as possible when describing your request and what you are asking of the Co-op.
* Meeting agendas are largely predetermined to ensure that the Co-op is meeting its obligations and policies. This may delay a topic’s addition to the agenda. The more lead time you can allow the better.
* Directors represent a large membership with many diverse views and needs. Consider the complexity of your request and allow as much time as possible for the Board and staff to make a well-informed decision. Approval is by consensus.
* Decisions will be made through the lens of the Board’s policies, the Co-op’s mission, vision, values, and Strategic Plan. The Member Affairs Committee will review your request and make recommendations to the Co-op Board of Directors or Operations depending on the focus of the request. See Community Food Co-op’s website: [communityfood.coop](https://communityfood.coop/) for more information.

**FOR DONATION REQUESTS:** Fill out the community support request form from the website: [communityfood.coop/donations-sponsorships-request/](https://communityfood.coop/donations-sponsorships-request/).

**Our Vision**: A just and livable world with cooperatively owned enterprise as a cornerstone of a sustainable economy.

**Our Mission**: Consumer-owned grocery stores serving our community with quality products and honest information.

**Our Strategic Plan Goals (view the full plan on the website at** [**communityfood.coop/strategic-plan/**](https://communityfood.coop/strategic-plan/)**):**

1. **Cooperative Ownership —** Our members own a successful cooperative business that meets their needs and engages them to continuously strengthen their Co-op.
2. **Strong Local Food Systems —** Our Co-op is the best place to buy local and organic food, and plays an essential role in building a stronger local food system.
3. **Exemplary Workplace —** Our staff are proud to be part of creating a positive, innovative workplace where workers and customers feel valued and respected.
4. **Healthy Food Access —** Our community relies on the Co-op as a place where people of different incomes, viewpoints, and identities can easily access healthy and nutritious food.
5. **Sustainable Community —** Our shoppers know that when they buy food through the Co-op, they are contributing to the larger effort to build a sustainable and resilient community.

**Member-Owner Advocacy Request Form**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organization (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Member #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1. If there is an important deadline for your request, please indicate here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

month/day/year

**2. What kind of advocacy are you proposing?**

* Endorsement
* Policy
* Boycott
* Program
* Event

**1. Describe your request/proposal and how it aligns with the Co-op’s mission, vision, values, and Strategic Plan. Attach links, documents or background information if pertinent.**

**2. Who is currently involved? Please list all group(s), if applicable.**

**3. What are the timelines or deadlines that we should be aware of?**