

Board of Directors Meeting Minutes
August 13, 2025 at 6:00 pm (In-person)

Present: Laura Weiss, Diane Krapf, Heidi Beierle, Erin Grant, Jessica Gillis, Alexander McIntyre, Randy Rydel, Margaret Gerard, Noa Kauanoe, Lisa Sedlar

Guest: Darrell Vannoy, Jenny Low

Facilitator: Holly O’Neil **Administrator:** Annabelle Wesley

Topic	Key points	Outcome
Welcome, introductions, check-in, agenda review	<ul style="list-style-type: none"> The Board welcomed recently elected Staff Director Noa Kauanoe. Noa will serve the term through March 2026. The Community Food Co-op recently brought on Darrell Vannoy as the Prepared Foods Director and Jenny Low as the Finance & Accounting Director. September is Eat Local Month. Farm Tours will take place on September 13 	--
Consent Agenda: <ul style="list-style-type: none"> 6/9 Finance Minutes 6/11 BOD Minutes 6/18 BDC Minutes 6/25 Special Meeting of the Board Minutes 7/2 Finance Minutes Key Indicators for July 7/8 MAC Minutes 7/9 BDC Minutes 	<ul style="list-style-type: none"> The facilitator confirmed everyone had read the meeting packet. No concerns. 	Approved by consensus.
Board Chair Report	<ul style="list-style-type: none"> 55th Anniversary Celebration will be on September 6 Board Member, Margaret Gerard, will be on leave from the Board until the new year. Jessica will provide support for the Farm Fund Committee in Margaret’s absence. 	
Policy Governance Monitoring Training	<ul style="list-style-type: none"> The Board Facilitator provided a training on policy governance monitoring. 	
Business Plan Goals Report Out	<ul style="list-style-type: none"> Lisa shared progress toward the 2025 Business Plan, highlighting contributions to the Strategic Plan goals Marketing – storytelling around local and how our food is grown, focusing on membership and our 55th Anniversary Product – increasing local purchasing and improving cross-merchandising, working to ensure we are selling what customers are looking for, improved displays, pricing strategy and value Cooperative Ownership/operation excellence – focus on customer service and store conditions Exemplary workforce – finalized the union contract, increased communication throughout the organization, implementing training programs for staff, enhanced department roles and responsibilities Health food access – NCG’s core sets, creating an everyday value program Sustainable Communities – advocacy efforts and sustainability programs within the organization, implemented a durable utensil program, Plastic Free July 	

Executive Session: CEO Evaluation	<ul style="list-style-type: none"> • The Board went into Executive Session at 7:44 pm. • Lisa shared a self-evaluation for her onboarding period. • The Board discussed Lisa's onboarding goals and performance objectives. 	An evaluation letter will be shared with Lisa.
Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 8:20 pm 	

These minutes have been approved by the Board of Directors.